**Team Rules**

1. Adhere to the coding standards established by the group
2. Ask the group if you need help with anything
3. Meet in lab every Monday and Wednesday, other meetings will be arranged via text message
4. Respond to the group chat as soon as possible in order to accomplish numbers 3 and 4
5. Attend group meetings, or let people know beforehand if you won’t be able to

**Coding Standards**

1. Create a single source file and header file for each class
2. Use logical variables names: no single letter variable names acronyms or abbreviations that don’t wouldn’t make sense to someone who didn’t write the code

* Variables will be in camelCasing
* Constants will be in ALL\_CAPS\_WITH\_UNDERSCORES

1. Opening and closing brace should have their own lines for clear reading. Always include the brackets, even for loops and if statements that contain only one line

* for(...)
* {
* …;
* }

1. Tab or indent equal to four spaces
2. Leave spaces between variables, constants and operators

* variableOne = variableTwo + CONSTANT\_ONE;
* int myInt = 67;

1. Limit uses of cout << during a single output statement to one
2. Do your best to avoid the using the following

* globalVariables
* staticVariables
* FriendFunctions()

1. Check user input for invalid or out of range values